

DEWANHAT MAHAVIDYALAYA

IQAC

Dewanhat, Cooch Behar, West Bengal, PIN – 736134
Website: <https://dewanhatmahavidyalaya.ac.in>



Phone: 9475649150 / 7872767022
E-mail: dewanhatcollege@gmail.com

Ref: A.DM-IQAC/19

Date: 02.04.2019

NOTICE

It is hereby notified that a General Meeting of the IQAC is going to be held on 13/04/2019. All members are cordially invited to attend the meeting at 2:00 P.M. in the IQAC room to discuss the following agenda:

Agenda:

1. To discuss and approve the Action Taken Report for the Academic Year 2018-19.
2. To introduce Honours courses in Philosophy, Geography and Education.
3. To fill up vacancies in the substantive posts of History (ST) and Political Science (OBC-A)
4. To decide on the publication of college magazine
5. Miscellaneous

Coordinator
IQAC

Dewanhat Mahavidyalaya
Dewanhat, Cooch Behar

Co-ordinator
IQAC
Dewanhat Mahavidyalaya
Dewanhat Cooch Behar

Chairperson
IQAC

Dewanhat Mahavidyalaya
Dewanhat, Cooch Behar

Principal
Dewanhat Mahavidyalaya

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Minutes of the Meeting

Minutes of the IQAC Meeting held on 13/04/2019 at 2:00 P.M. in the IQAC room.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya took the Chair.

Resolutions Adopted:

1. Resolved that the Action Taken Report for the AY 2018-19, prepared by the IQAC Co-ordinator, Pitas Das is approved. It is as follows:

ACTION TAKEN REPORT

AY 2018-19

- i. The Academic Calendar for both Odd and Even semesters for the AY 2018-19 have been followed.
- ii. Induction Programme for 1st Year students has been conducted.
- iii. CBCS Curriculum for 1st Year students has been followed. Curriculum of 2nd & 3rd Year students (1+1+1 system) has been followed.
- iv. Continuous Internal Assessments have been conducted by all departments.
- v. Teachers have participated in seminars, workshops, Invited lectures and published their papers in various journals.
- vi. All the Departments prepared the Assignments of the respective teachers and submitted to the IQAC. Classes were conducted as per the Assignments.
- vii. Classes were taken in the Virtual Class Room by all the Departments.
- viii. All the Departments completed the syllabus in time.
- ix. All the Departments submitted the Monthly Class Taken Report which was found to be satisfactory.
- x. Class Routine of all departments were prepared by the HoDs in time.
- xi. Analysis of Term-End Semester Results were done by all departments.
- xii. Department of English conducted an Add-on Course on Communicative English in collaboration with IQAC from 24.12.2018 to 2.1.2019.
- xiii. Internal Complaint Cell conducted a one-day Seminar in collaboration with IQAC on 10.1.2019. The title of the seminar was "Laws & Rights for the Protection of Women".
- xiv. Women's Cell conducted a one-day Seminar in collaboration with IQAC on 8.3.2019. The title of the seminar was "Gender Equality in Recent India".
- xv. The IQAC provided logistic support in organising the seminars and Add-on Course.
- xvi. The college magazine was published on the College Foundation Day, i.e, June 13, 2018

2. Resolved that the college shall take necessary steps for the introduction of Honours courses in Philosophy, Geography and Education. the intake Capacity in Education & Geography is 15 each, and Philosophy is 25.
3. Resolved that the Principal shall send the requisitions for filling up 1 substantive post in each of the subjects, namely History (ST) and Political Science (OBC-A)
4. Resolved that the college magazine will be published every year on the College Foundation Day, i.e, June 13.

There being no other agenda for discussion, the meeting ended with thanks to the Chair.



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Ref: S-A/DM-IQAC/19

Date: 22/06/2019

NOTICE

It is hereby notified that a General Meeting of the IQAC is going to be held on 5/07/2019. All members are cordially invited to attend the meeting at 2:00 P.M. in the IQAC room to discuss the following agenda:

Agenda:

1. To discuss and approve the Academic Calendar for the Odd Semesters of the AY 2019-20
2. To discuss the CBCS Syllabus and Curriculum
3. To discuss matters related to Students Induction Programme
4. To discuss matters related to Continuous Internal Assessment (CIA).
5. To discuss Feedback Reports for the AY 2018-19
6. To discuss matters related to Walk-in Interview of 3 Group D Posts
7. To purchase an almirah for the Office
8. Miscellaneous

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Ref:

Date: 05/07/2019

Minutes of the Meeting

Minutes of the IQAC Meeting held on 5/07/2019 at 2:00 P.M. in the IQAC room.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya took the Chair.

Resolutions Adopted:

1. Resolved that the Academic Calendar for the Odd Semesters of the AY 2019-20, which has been prepared by the IQAC Co-ordinator, Pitas Das be approved. It will be given to all HoDs so that classes can be conducted as per this Academic Calendar.
2. Resolved that the Central Routine prepared by the IQAC Co-ordinator be given to all HoDs who shall prepare their departmental routines.
3. Resolved that the classes for 1st & 3rd semester students (Honours & Programme Course) shall be held as per CBCS syllabus, while UG 3rd year classes shall be conducted as per 1+1+1 syllabus. All teachers shall take class in Virtual Class Room. Monthly Class Report shall have to be submitted by all teachers to the IQAC.
4. Resolved that departments shall conduct analysis of results.
5. Resolved that Students' Induction Programme be conducted at the beginning of the session.
6. Resolved that each department shall conduct their departmental Continuous Internal Assessment (CIA).
7. Feedback Reports for the AY 2018-19 are analysed in detail.
8. Resolved that the IQAC will provide all types of assistance to conducting the Walk-in Interview of 3 Group D Posts on August 3 & 4, 2019.
9. resolved that 1 almirah be purchased for college office.

There being no other agenda for discussion, the meeting ended with thanks to the Chair.


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Ref: A/DN-IQAC/19

Date: 23/09/2019

NOTICE

It is hereby notified that a General Meeting of the IQAC is going to be held on 30/09/2019. All members are cordially invited to attend the meeting at 4:00 P.M. in IQAC room to discuss the following agenda:

Agenda:

1. To discuss matters related to Add-on Course and Seminars
2. To discuss matters related to the appointment of SACT teachers in the college.
3. To purchase Geography Lab instruments
4. Miscellaneous

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Date: / /

Minutes of the Meeting

Minutes of the IQAC Meeting held on 30/09/2019 at 4:00 P.M. in the IQAC room.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya took the Chair.

Resolutions Adopted:

1. Resolved that HoDs of all Departments be requested to conduct Add-on Courses and Seminars.
2. Resolved that the IQAC shall provide all kinds of logistic support in organising seminars and Add-on courses.
3. Resolved that the college shall take all necessary steps for the appointment of 11 SACT teachers in the college as per Govt. Order. The IQAC shall provide necessary assistance.
4. Resolved that Geography Lab instruments be purchased immediately.

There being no other agenda for discussion, the meeting ended with thanks to the Chair.

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