

# DEWANHAT MAHAVIDYALAYA

## IQAC

Dewanhat, Cooch Behar, West Bengal, PIN – 736134

Website: <https://dewanhatmahavidyalaya.ac.in>



Phone: 9475649150 / 7872767022

E-mail: [dewanhatcollege@gmail.com](mailto:dewanhatcollege@gmail.com)

Page No. 1/1

Date: 28/12/2019

### NOTICE

It is hereby notified that a General Meeting of the IQAC is going to be held on 03/01/2020. All members are cordially invited to attend the meeting at 2:00 P.M. in the IQAC room to discuss the following agenda:

#### Agenda:

1. To discuss and approve the Academic Calendar for the Even Semesters of the AY 2019-20.
2. To discuss matters related to Continuous Internal Assessment (CIA).
3. To purchase Games equipment and 1 Office Computer Table
4. Miscellaneous

**Coordinator  
IQAC**

**Dewanhat Mahavidyalaya  
Dewanhat, Cooch Behar**

**Chairperson  
IQAC**

**Dewanhat Mahavidyalaya  
Dewanhat, Cooch Behar**

**Co-ordinator  
IQAC  
Dewanhat Mahavidyalaya  
Dewanhat Cooch Behar**

**Principal  
Dewanhat Mahavidyalaya**

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### Minutes of the Meeting

Minutes of the IQAC Meeting held on 03/01/2020 at 2:00 P.M. in the IQAC room.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya took the Chair.

#### Resolutions Adopted:

1. Resolved that the Academic Calendar for the Even Semesters of the AY 2019-20, which has been prepared by the IQAC Co-ordinator, Pitas Das be approved. It will be given to all HoDs so that classes can be conducted as per this Academic Calendar.
2. Resolved that the classes for 2<sup>nd</sup> & 4<sup>th</sup> semester students (Honours & Programme Course) shall be held as per CBCS syllabus, while UG & 3<sup>rd</sup> year classes shall be conducted as per 1+1+1 syllabus.
3. Resolved that each department shall conduct their departmental Continuous Internal Assessment (CIA).
4. Resolved that Games equipment and 1 Office Computer Table be purchased immediately.

There being no other agenda for discussion, the meeting ended with thanks to the Chair.

  
Coordinator  
IQAC

Dewanhat Mahavidyalaya  
Dewanhat, Cooch Behar

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IQAC  
Dewanhat Mahavidyalaya  
Dewanhat Cooch Behar

  
Chairperson  
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Ref: 4-A/DM-IQAC/20

### NOTICE

It is hereby notified that an Online General Meeting of the IQAC is going to be held on 15/06/2020. All members are cordially invited to attend the meeting at 3:00 P.M. to discuss the following agenda. Link will be provided by the IQAC Co-ordinator.

#### Agenda:

1. To discuss and approve the Action Taken Report for the Academic Year 2019-20.
2. Miscellaneous

Coordinator  
IQAC

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Dewanhat, Cooch Behar

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Dewanhat Mahavidyalaya

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Ref:

Date: 15/06/2020

### Minutes of the Meeting

Minutes of the Online IQAC Meeting held on 15/06/2020 at 3:00 P.M.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya presided over the meeting.

#### Resolutions Adopted:

1. Resolved that the Action Taken Report for the AY 2018-19, prepared by the IQAC Co-ordinator, Pitas Das is approved. It is as follows:

#### ACTION TAKEN REPORT

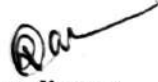
##### AY 2019-20

- i. The Academic Calendar for both Odd and Even semesters for the AY 2019-20 have been followed.
- ii. Induction Programme for 1<sup>st</sup> Year students has been conducted.
- iii. CBCS Curriculum for 1<sup>st</sup> & 2<sup>nd</sup> Year students has been followed. Curriculum of 3<sup>rd</sup> Year students (1+1+1 system) has been followed.
- iv. Continuous Internal Assessments have been conducted by all departments.
- v. Teachers have participated in seminars, workshops, Invited lectures and published their papers in various journals.
- vi. All the Departments prepared the Assignments of the respective teachers and submitted to the IQAC. Classes were conducted as per the Assignments.
- vii. Classes were taken in the Virtual Class Room by all the Departments.
- viii. All the Departments completed the syllabus in time.
- ix. All the Departments submitted the Monthly Class Taken Report which was found to be satisfactory.
- x. Class Routine of all departments were prepared by the HoDs in time.
- xi. Analysis of Term-End Semester Results were done by all departments.
- xii. Women's Cell in collaboration with IQAC organised a seminar on "Women and Education" on 8.3.2020.
- xiii. ICC in collaboration with IQAC organised a seminar on "Women Safety and Gender Sensitization" on 6.1.2020.
- xiv. An Add-on Course on Gender Studies was conducted by the English department from 23.12.2019 to 31.12.2019.
- xv. The college provided support to the organising of an International Conference on "Cognitive Science, Language & Reality" at Cooch Behar Panchanan Barma University (CBPBU) from

January 9-11, 2020. The conference was held in collaboration with Institute of Cross-Cultural Studies and Academic Exchange, USA.

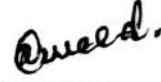
- xvi. The IQAC conducted an Orientation Programme for 5 days from 24.12.19 to 30.12.19 on the "Introduction of HRMS".
- xvii. The Sanskrit Department conducted a Skill Development Programme on "Spoken Sanskrit" from 6.9.2019 to 27.09.2019. Classes were held in the college on Friday & Saturday every week.
- xviii. The English Department conducted a Skill Development Programme on "Spoken English" from 6.9.2019 to 27.09.2019. Classes were held in the college on Friday & Saturday every week.
- xix. The IQAC provided logistic support in organising the seminars and Add-on Courses.
- xx. Honours Courses in Philosophy, Geography and Education have been introduced in the college with the Intake Capacity of 15 each in Education and Geography and 25 in Philosophy.
- xxi. 11 SACT teachers were given appointment on 1.1.2020.
- xxii. Panel for 3 Group D Posts have been prepared and approved.
- xxiii. 2 new teachers have joined in the substantive posts of History (ST) and Political Science (OBC-A).
- xxiv. The college has purchased 1 almirah (Rs 8850/-), Games equipment (Rs 9703/-) and Geography Lab instruments (Rs 11600/-).
- xxv. The college magazine was published on June 13, 2019.

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There being no other agenda for discussion, the meeting ended with thanks to the Chair.



**Coordinator  
IQAC**

**Dewanhat Mahavidyalaya  
Dewanhat, Cooch Behar**



**Chairperson  
IQAC**

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Ref: S-ADM-IQAC-20

30.06.2020

### NOTICE

It is hereby notified that an Online General Meeting of the IQAC is going to be held on 13/07/2020. Link will be provided by the IQAC Co-ordinator, Dr Pitas Das. All members are cordially invited to attend the meeting at 3:00 P.M. to discuss the following agenda:

#### Agenda:

1. To discuss and approve the Academic Calendar for the Odd Semesters of the AY 2020-21.
2. To discuss the CBCS Syllabus and Curriculum
3. To discuss matters related to Students Induction Programme
4. To discuss matters related to Continuous Internal Assessment (CIA)
5. To discuss Feedback Reports for the AY 2019-20
6. Miscellaneous

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Ref:

Date: 13/07/2020

### Minutes of the Meeting

Minutes of the Online IQAC Meeting held on 13/07/2020 at 3:00 P.M.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya presided over the meeting.

#### Resolutions Adopted:

1. Resolved that the Academic Calendar for the Odd Semesters of the AY 2020-21, which has been prepared by the IQAC Co-ordinator, Pitas Das be approved. It will be emailed to all HoDs so that online classes can be conducted as per this Academic Calendar.
2. Resolved that all HoDs shall prepare their online departmental routines according to which classes will be held.
3. Resolved that the classes for 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> semester students (Honours & Programme Course) shall be held as per CBCS syllabus. Classes will be held online till further Govt. Orders. Monthly Class Report shall have to be submitted by all teachers to the IQAC.
4. Resolved that departments shall conduct analysis of results.
5. Resolved that Students' Induction Programme be conducted at the beginning of the session by each department online.
6. Resolved that each department shall conduct their departmental Continuous Internal Assessment (CIA).
7. Feedback Reports for the AY 2019-20 are analysed in detail.

There being no other agenda for discussion, the meeting ended with thanks to the Chair.

  
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IQAC

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Dewanhat Cooch Behar

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Ref: e-A DM-IQAC/20

Date: 20/09/2020

### NOTICE

It is hereby notified that an Online General Meeting of the IQAC is going to be held on 03.10.2020. Link will be provided by the IQAC Co-ordinator, Dr Pitas Das. All members are cordially invited to attend the meeting at 2:00 P.M. to discuss the following agenda:

#### Agenda:

1. To discuss matters related to Webinars and Online Programmes.
2. To purchase High and Low Benches (35 pairs)
3. To take steps for the promotion of teachers under CAS
4. Miscellaneous

**Coordinator  
IQAC**

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Dewanhat, Cooch Behar**

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Ref:

Date: 03/10/2020

### Minutes of the Meeting

Minutes of the Online IQAC Meeting held on 3.10.2020 at 2:00 P.M.

Dr. Aziz Ahmed, Principal & IQAC Chairperson of Dewanhat Mahavidyalaya presided over the meeting.

#### Resolutions Adopted:


1. Resolved that faculty members be requested to Webinars and Online Workshops.
2. Resolved that, online classes be held as per departmental routine.
3. Resolved that 35 pairs of High and Low Benches be purchased immediately from the MLA Fund that the college has received.
4. Resolved that necessary steps will be promptly taken for the promotion of 6 faculty members, namely Dr Ipsita Halder, Smt. Atreyee Bagchi, Smt Dipti Roy, Sri Shankhapradip Ghosh, Sri Swadhin Jha and Dr Pitas Das. The IQAC Co-ordinator shall assist the faculty members in CAS related work.

There being no other agenda for discussion, the meeting ended with thanks to the Chair.

  
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IQAC

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Dewanhat, Cooch Behar

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